

**APPROVED MINUTES
OF THE MOORLAND TOWNSHIP
BOARD OF TRUSTEES
THURSDAY, August 13, 2020**

The Moorland Township Board of Trustees met Thursday, August 13, 2020 at 7:00 p.m. and was called to order by Supervisor Nutt. Nutt led in the Pledge of Allegiance to the Flag of the United States of America.

MEMBERS PRESENT: Supervisor Dan Nutt, Clerk Rose Spoelman, Treasurer Maureen Hogan, Trustee Anita Knapp and Trustee Brandon Wilburn (5)

OTHERS IN ATTENDANCE: Sabra Guy, Administrative Assistant, Don Pant, Assistant Fire Chief, Mike Pierson, Ravenna Independent/Ravenna School Board Member Fred Rosel Jr, Ravenna School Board Member, Jason Kolkema, Candidate for District Judge and (12) residents.

SUBJECT: APPROVAL OF AGENDA

Motion by Nutt to accept the agenda, Knapp seconded the motion and the agenda passed by the following votes: Ayes: (5)

SUBJECT: APPROVAL OF JULY 2020 BOARD MINUTES

Motion by Wilburn to approve the meeting minutes of July 2020 as presented. Knapp seconded the motion and it passed by the following votes: yes: (5)

SUBJECT: TREASURERS REPORT

- 1) Motion by Nutt to accept the Treasurer's Report for the Fire Fund for the month of July as presented. Wilburn seconded the motion and it passed by the following votes: Ayes: (5)
- 2) There were no Fire Fund Bills for this month that needed Board approval.
- 3) Motion by Nutt to accept the Treasurer's Report for the General Fund as presented. Knapp seconded the motion and it passed by the following votes: Ayes: (5)
- 4) There were no General Fund Bills for this month that needed Board approval.
- 5) Hogan appointed Mickaila Hogan as the deputy treasurer, and made the motion to start the rate of pay at \$15.00/hour, seconded by Wilburn and did not pass by roll call vote: Ayes: Hogan; Nays: Knapp, Wilburn, Nutt, Spoelman. Nutt made the motion to start the rate of pay at 13.50/hour, and after 90 days do a review and possible pay raise, seconded by Wilburn and passed by roll call vote: Ayes: Hogan, Nutt, Wilburn, Knapp, Spoelman.

SUBJECT: FIRE CHIEFS REPORT

- 1) Assistant Fire Chief Pant gave the report for July 2020: 14 total calls
- 2) Pant discussed a new hire and asked the Board for approval. Spoelman made the motion to approve the hiring of Holly Ellison, pending background check/physical/driving record check, seconded by Nutt and passed by the following votes: Ayes: (5)

SUBJECT: BUILDING REPORT

- 1) Nutt gave the report for July 2020. (1) Building permits; (2) Electrical permits; (2) Mechanical permits; (0) Plumbing Permits. Total for Township: \$397.00, with 10% payable to the township for a total of \$39.70.

SUBJECT: PLANNING COMMISSION REPORT

- 1) Wilburn discussed the PC meeting that took place on August 6, 2020, where Ravenna Public Schools submitted an application to change the zoning of a parcel located in Moorland Township from Natural Resources to Ag-Residential. The Planning Commission did not recommend approval of this zone change.
- 2) Next Planning Commission meeting September 3, 2020.

SUBJECT: ZONING ADMINISTRATOR

- 1) Nutt gave updates regarding zoning violations, and mentioned that a special use application is in the works for the cell tower on the corner of Apple Avenue and Ravenna Road, but hasn't been turned in yet. The clerk asked that all correspondence with the Township attorney be shared with all board members, for awareness. Supervisor thought that board members were notified, but will double check.

SUBJECT: OLD BUSINESS

- 1) Clerk stated that the potholes on Laketon Avenue have been filled.
- 2) The Board is hoping to have Muskegon County Road Commission at a future meeting to talk about the schedule of ditching and how they have it planned out. White Road is scheduled to be ditched later this year.
- 3) Asked if any more information about having the Village of Ravenna replace Moorland's missing street signs, around 9 are missing; board members would like to have a quote on the cost. The Village has the equipment to place street signs, and Nutt is waiting to hear back from them for what the cost would be.
- 4) In regard to the Assistant Fire Chief's salary Nutt made the motion to pay the person doing the computer and/or paperwork to be paid \$1200.00/year, no matter if it's the Assistant Fire Chief or someone else, seconded by Knapp and did not pass by the following votes: Ayes: Nutt, Knapp (2) Nays: Spoelman, Hogan, Wilburn, (2). Nutt felt that this would have things set up for the future in case someone else besides the Asst Fire Chief did the paperwork. Nutt made the motion to pay Pant an average of the surrounding township's Assistant Fire Chief Pay at \$3250.00, seconded by Wilburn and did not pass by the following votes: Ayes: (0) Nays: Spoelman, Hogan, Wilburn, Knapp, Nutt. (5). Spoelman made the motion to increase the Assistant Fire Chief's pay from \$2400.00 to \$3600.00 per year in keeping the same rate with neighboring townships, seconded by Wilburn, and passed by the following votes: Ayes: Hogan, Wilburn, Knapp, Spoelman (4) Nays: Nutt (1). Nutt commended the Fire Department for their role in the funeral of former Fire Chief Dale Wolverton.

SUBJECT: NEW BUSINESS

- 1) Wilburn discussed the Planning Commission meeting in which they had the rezoning request submitted by Ravenna Public Schools. The PC's main reason for denying the

recommendation is because they felt that if they rezone one piece of property in Moorland Township from Natural Resources to Ag-Residential, that it opens the door for other pieces of property to do the same thing. The board discussed the accuracy of the zoning map and there is question on if the school-owned property is actually zoned Natural Resources. Wilburn made the motion to table the vote on changing the zoning of the property until the accurate zoning can be confirmed, seconded by Knapp and passed by the following vote: Ayes: Knapp, Hogan, Wilburn (3) Nays: Spoelman, Nutt (2)

2) The deputy clerk reported on the recent election; On August 6, 2020 there was a primary election, Moorland Township had a 37% voter turnout with 469 voters. The election was held following CDC's guidelines to prevent the spread of disease, so the township had most of the Election Workers on hand that day to help in disinfecting after each voter and to direct the flow of voting traffic, as the precinct was set up differently. Election operations went successfully, and the Board thanked all of the election workers for their hard work.

SUBJECT: PUBLIC COMMENT

- 1) Resident Gerry Walter expressed he would like a refund of his Ag building permit. Feels that because it was a building for Ag-Use only, and because he has a schedule F for taxes that he shouldn't have had to pay for any permits. The supervisor replied that the building he projected was much more elaborate than an Ag building, it included a kitchen, bathroom among other things and that the plans had to be reviewed, as well as having multiple inspections by Michigan Township Services and that he will not be refunded any money.
- 2) District Judge Candidate Jason Kolkema was present to discuss his campaign.

SUBJECT: BOARD MEMBER COMMENTS

- 1) Spoelman discussed the agenda and that if the agenda gets amended the same day as the meeting with something that needs to be voted on, it will have to be tabled, so that board members have time to review it.
- 2) The board discussed the Black Creek Consolidated Drain, Clerk read email from Drain Commissioner which she stated her contact is the supervisor. Supervisor stated he is forming a drain committee.

SUBJECT: ADJOURNMENT

Motion by Nutt to adjourn at 8:29 p.m. Knapp seconded the motion and it passed by the following votes: Ayes: (5)

Respectfully Submitted,
Rose Spoelman
Moorland Township Clerk