

**APPROVED MINUTES
OF THE MOORLAND TOWNSHIP
BOARD OF TRUSTEES
THURSDAY, SEPTEMBER 14, 2017**

The Moorland Township Board of Trustees met Thursday, September 14, 2017 at 7:00 p.m. and was called to order by Supervisor Nutt. Nutt led in the Pledge of Allegiance to the Flag of the United States of America.

MEMBERS PRESENT: Supervisor Dan Nutt, Clerk Rose Spoelman, Treasurer Maureen Hogan, Trustee Anita Knapp and Trustee Brandon Wilburn (5)

OTHERS IN ATTENDANCE: Sabra Guy, Administrative Assistant; Mike Dekker, Fire Chief (2) residents, and Mike Pierson, Ravenna Independent

SUBJECT: APPROVAL OF AGENDA

Motion by Nutt to accept the agenda as amended. Spoelman seconded the motion and the agenda passed by the following votes: Ayes: (5)

SUBJECT: APPROVAL OF AUGUST 10, 2017 BOARD MINUTES

Motion by Spoelman to approve the meeting minutes of August 10, 2017 as amended. Knapp seconded the motion and it passed by the following votes: Ayes: (5)

SUBJECT: TREASURERS REPORT

- 1) Motion by Nutt to accept the Treasurer's Report for the Fire Fund as presented. Spoelman seconded the motion and it passed by the following votes: Ayes: (5)
- 2) There were no Fire Fund Bills for this month that needed Board approval.
- 3) Motion by Nutt to accept the Treasurer's Report for the General Fund as presented. Wilburn seconded the motion and it passed by the following votes: Ayes: (5)
- 4) There were no General Fund Bills for this month that needed Board approval.

SUBJECT: FIRE CHIEFS REPORT

- 1) Runs from August 2017: 13 total runs; 9 Medical Assists, 1 Structure Fire, 2 Grass Fires, and 1 P.I. Accident.
- 2) Chief Dekker discussed Officer Appointments for 2017; based off of interviews and past experience officer appointment recommendations are as follows: Deputy Chief, Leon Wolverton, Captain, Daryl Davis, Lieutenant, Don Pant, and Sergeant, Darren Troyer. Motion was made by Spoelman to accept officer appointment recommendations for the fire department, seconded by Hogan and passed by the following votes: Ayes: (5)
- 3) Chief Dekker also discussed the 2017 Fire Open House to be held on September 30, 2017, from 12 p.m. until 2 p.m. The Chief requested that \$800.00 be taken from the community action fund for this event. A motion was made by Hogan to use these funds for the event, seconded by Nutt and passed with the following votes: Ayes: (5)
- 4) Supervisor Nutt mentioned that the Fire Chief will begin having yearly evaluations.

SUBJECT: BUILDING REPORT

- 1) Nutt gave report. (3) Building permits: (6) Electrical permits (0) Plumbing Permit. Total for Township: \$559.00, with 10% payable to the township for a total of \$55.90.

SUBJECT: PLANNING COMMISSION REPORT

- 1) Supervisor Nutt reported the Planning Commission's next meeting is September 18, 2017.

SUBJECT: OLD BUSINESS

None.

SUBJECT: NEW BUSINESS

- 1) Motion made by Nutt to accept Ron Irish's bid for the snow removal during Winter 2017/2018, seconded by Wilburn and passed by the following votes: Ayes: (5).
- 2) Motion made by Nutt to increase administrative assistant wage to \$14.00 per hour, and do a yearly evaluation, seconded by Hogan and passed by the following votes: Ayes: (5)
- 3) Supervisor Nutt commented that the township will continue using Excel Propane for the next year, as the township is halfway through a 2 year contract.
- 4) Motion made by Spoelman to accept the Computerized Assessment Roll from Muskegon County Equalization, seconded by Nutt and passed by roll call vote: Ayes: Knapp, Spoelman, Hogan, Wilburn and Nutt. (5)
- 5) Motion made by Hogan to approve the PA 116 submitted from Jack Arends, seconded by Wilburn and passed with the following votes: Ayes: (5)

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: BOARD MEMBER COMMENTS

- 1) Clerk Spoelman noted that County Commissioner Gary Foster asked that the residents accept his apologies for missing the September board meeting, as he was away dealing with other township business.

SUBJECT: ADJOURNMENT

Motion by Nutt to adjourn at 7:13 p.m. Spoelman seconded the motion and it passed by the following votes: Ayes (5)

Respectfully Submitted,
Rose Spoelman
Moorland Township Clerk