

**APPROVED MINUTES  
OF THE MOORLAND TOWNSHIP  
BOARD OF TRUSTEES  
THURSDAY, NOVEMBER 14, 2019**

The Moorland Township Board of Trustees met Thursday, November 14, 2019 and was called to order by Supervisor Nutt. Nutt led in the Pledge of Allegiance to the Flag of the United States of America.

**MEMBERS PRESENT:** Supervisor Dan Nutt, Clerk Rose Spoelman, Treasurer Maureen Hogan, Trustee Anita Knapp, Trustee Brandon Wilburn (5)

**OTHERS IN ATTENDANCE:** Gary Foster, County Commissioner, Mike Pierson, Ravenna Independent, Fire Chief Leon Wolverton and Lieutenant Don Pant, Doug Wohlberg, Auditor, Sabra Guy, Deputy Clerk and (4) residents.

**SUBJECT: APPROVAL OF AGENDA**

Motion by Nutt to amend the agenda, moving the auditor's report up to the treasurer's report, Wilburn seconded the motion and the agenda passed by the following votes: Ayes: (5)

**SUBJECT: APPROVAL OF OCTOBER 10, 2019 BOARD MINUTES**

Motion by Nutt to approve the meeting minutes of October 10, 2019 as presented. Knapp seconded the motion and it passed by the following votes: Ayes: (5)

**SUBJECT: APPROVAL OF OCTOBER 17, 2019 BOARD MINUTES**

Motion by Nutt to approve the special meeting minutes of October 17, 2019 as presented. Wilburn seconded the motion and it passed by the following votes: Ayes: (5)

**SUBJECT: TREASURERS REPORT**

- 1) Motion by Nutt to accept the Treasurer's Report for the Fire Fund as presented. Wilburn seconded the motion and it passed by the following votes: Ayes: (5)
- 2) There were no Fire Fund Bills for this month that needed Board approval.
- 3) Motion by Nutt to accept the Treasurer's Report for the General Fund as presented. Wilburn seconded the motion and it passed by the following votes: Ayes: (5)
- 4) There were no General Fund Bills for this month that needed Board approval.
- 5) Douglas Wohlberg, the auditor for Moorland Township, presented highlights of the audit done for FY 2018. Stated that the General and Fire accounts appear to be healthy, and that there are good internal controls. Rose and Maureen are doing a fine job.

**SUBJECT: FIRE CHIEFS REPORT**

- 1) The interim Fire Chief gave the report of October 2019; 13 total calls to include (7) medical, (2) personal vehicle accidents, (4) fires

**SUBJECT: BUILDING REPORT**

- 1) Nutt gave the October report; (5) Building permits: (4) Electrical permits (5) Mechanical permits, (2) Plumbing permits. Total permits cost: \$2963.00, with 10% payable to the township for a total of \$296.30.

**SUBJECT: PLANNING COMMISSION REPORT**

- 1) Trustee Wilburn gave the report on the planning commission meeting of 11-4-2019, which included a special use application for Brandon and Alicia Nutt. Wilburn stated the planning commission makes a recommendation to the board to approve the special use. Further discussion regarding ORV/Golf Cart usage on township roads. The Sheriff will be attending in January for the Township Board meeting to answer questions regarding ORV's/Golf Carts.

**SUBJECT: ZONING ADMINISTRATOR**

- 1) No business at this time.

**SUBJECT: OLD BUSINESS**

- 1) No old business to discuss.

**SUBJECT: NEW BUSINESS**

- 1) Nutt made the motion to accept the Fire Chief's recommendation for Don Pant to be the Assistant Fire Chief, seconded by Wilburn, question was asked to Leon from Hogan if applicant was told to be at the meeting, and Don was answering the question, and Hogan stated she was asking Leon, then both Leon and Don stated other applicant was told about the meeting. A roll call vote: Ayes: Knapp, Wilburn, Nutt (3) Nays: Hogan, Spoelman (2)
- 2) Nutt made the motion to have the Assistant Fire Chief have the same pay as the Fire Chief, keeping the same duties as before, seconded by Knapp and opened up for discussion. Chief Wolverton was asked if he had turned in the list of duties that the Assistant Fire Chief will be doing that Hogan had asked for previously in early board meetings. He stated the Chief will be running the fire department and Assistant Chief will be doing all the paper and computer work. Hogan would like list of duties presented to them before deciding on the salary of the assistant. Motion did not pass by the following votes: Ayes: Knapp, Nutt (2) Nays: Spoelman, Hogan, Wilburn (3) Spoelman made the motion to table the amount of pay for the Assistant Fire Chief, until a list of duties is presented to the board, seconded by Hogan and passed by roll call vote: Ayes: Wilburn, Spoelman, Hogan (3) Nays: Nutt, Knapp (2)
- 3) The clerk discussed the Fire Service Agreement between Moorland Township and Muskegon County/Public Works, concerning the fire service provided at the Muskegon County Solid Waste Facility. It is something that the township has worked on for quite some time, and with the help of the county commissioner, has finally been successful. Being a part of the agreement will benefit the future of Moorland Township and give the township a seat at the table for future agreements/negotiations. Nutt made the motion to enter the Fire Service Agreement, retroactive from January 1<sup>st</sup>, 2019 seconded by Spoelman and passed by roll call vote: Ayes: Wilburn, Hogan, Spoelman, Knapp, Nutt (5)

- 4) Nutt made the motion to accept the recommendation from the Planning Commission for Brandon and Alicia Nutt, seconded by Spoelman, Spoelman stated the only reason for not voting is if your vote will bring in monetary gain to your household. Roll call taken passed as follows: Ayes: Knapp, Hogan, Wilburn, Spoelman, and Nutt. (5)
- 5) Nutt made the motion to accept the quote from MI Chloride Sales for bringing the gravel roads, the price being the same as last year, seconded by Knapp, and passed by roll call vote: Ayes: Hogan, Wilburn, Spoelman, Knapp, Nutt (5)

**SUBJECT: PUBLIC COMMENT**

- 1) The county commissioner discussed the recent changes to accessing the senior millage funds. The money for the seniors will be in a fund at the level of the Board of Commissioners, and the administrator for each township, with the approval of the respective County Commissioner, will access the funds for the needs and activities planned for the seniors in that community. The board took no action until further discussion.

**SUBJECT: BOARD MEMBER COMMENTS**

- 1) Spoelman discussed the results of the recent election; the election held pertained to Grant School District Voters only, of which 4 out of 25 registered voters, voted, and was a 6% turnout.
- 2) The Deputy Clerk announced that the date for the Santa visit will be December 14, 2019 from 1 pm until 2 pm.

**SUBJECT: ADJOURNMENT**

Motion by Nutt to adjourn, Spoelman seconded the motion and it passed by the following votes: Ayes: (5). Meeting adjourned at 7:53 p.m.

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Respectfully Submitted,  
Rose Spoelman  
Moorland Township Clerk